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# JUSTICE BENEFITS, INC.

JBI-LTD.COM



JUSTICE BENEFITS, INC.

*Government Consulting Firm*

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Coppell, TX 75019

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SEP 12 2023

BECKY LANDRUM  
County Clerk, Hunt County, Tex.  
By 

## Hunt County, Texas

### Title IV-E Legal Assistance Budget

October 1, 2023-September 30, 2024



**Budget for Title IV-E  
County Legal Services Contract**

**CLIVE Summary**

**Please select your County and Budget Effective Date from drop down boxes below.**

**County:** HUNT COUNTY  
**Contract Number:** no IV-E contract  
**Budget Effective Date:** 10/1/2023-9/30/2024

| Cost Category   | Estimated Total Expenses Allocable to Title IV-E | Total Anticipated Federal Reimbursemen | Total Anticipated County Match |
|---|--|--|--------------------------------|
| <b>A. Administration</b>  |  |  |                                |
| A.1. Direct Personnel Salaries  | \$210,060.00                                     | \$22,696.98                            | \$187,363.02                   |
| A.2. Direct Personnel Fringe Benefits                                       | \$90,837.49                                      | \$9,814.99                             | \$81,022.50                    |
| A.3. Direct Personnel Travel  | \$0.00   | \$0.00                                 | \$0.00                         |
| A.4. Direct Materials and Supplies  | \$3,088.02                                       | \$333.66                               | \$2,754.36                     |
| A.5. Direct Equipment   | \$262.01   | \$28.31                                | \$233.70                       |
| A.6. Direct Other Costs   | \$6,413.50                                       | \$692.98                               | \$5,720.52                     |
| <b>Total Administration</b>   | <b>\$310,661.02</b>                              | <b>\$33,566.92</b>                     | <b>\$277,094.10</b>            |
| <b>B. Training</b>  |  |  |                                |
| B.1. Title IV-E Training (75%)  | \$7,718.00                                       | \$1,250.89                             | \$6,467.11                     |
| B.2. Title IV-E Fostering Connections Training (75%)                        | \$0.00   | \$0.00                                 | \$0.00                         |
| B.3. Non-Title IV-E Training (50%)  | \$0.00   | \$0.00                                 | \$0.00                         |
| <b>Total Training</b>   | <b>\$7,718.00</b>                                | <b>\$1,250.89</b>                      | <b>\$6,467.11</b>              |
| <b>C. Indirect Costs (if applicable)</b>                                    |  |  |                                |
| <b>Total Indirect Costs</b>   | <b>\$0.00</b>                                    | <b>\$0.00</b>                          | <b>\$0.00</b>                  |
| <b>D. Other Administration Independent Legal Representation</b>             |  |  |                                |
| D.1. Other Admin Independent Legal Representation Personnel Salaries        | \$0.00   | \$0.00                                 | \$0.00                         |
| D.2. Other Admin Independent Legal Representation Personnel Fringe Benefits | \$0.00   | \$0.00                                 | \$0.00                         |
| D.3. Other Admin Independent Legal Representation Personnel Travel          | \$0.00   | \$0.00                                 | \$0.00                         |
| D.4. Other Admin Independent Legal Representation Materials and Supplies    | \$0.00   | \$0.00                                 | \$0.00                         |
| D.5. Other Admin Independent Legal Representation Equipment                 | \$0.00   | \$0.00                                 | \$0.00                         |
| D.6. Other Admin Independent Legal Representation Other Costs               | \$550,000.00                                     | \$59,427.50                            | \$490,572.50                   |
| <b>ther Administration Independent Legal Representation</b>                 | <b>\$550,000.00</b>                              | <b>\$59,427.50</b>                     | <b>\$490,572.50</b>            |
| <b>Grand Total</b>  | <b>\$868,379.02</b>                              | <b>\$94,245.32</b>                     | <b>\$774,133.70</b>            |

|  |               |
|--|---------------|
| Estimated Federal Reimbursement for expenses based on Eligible Population Rate (EPR) during 2nd quarter of the preceding fiscal year. Actual reimbursement will be based on EPR in effect for the county during the month in which expenses were incurred. | <b>21.61%</b> |
| Indirect Cost Rate, if applicable (attach a copy of the approved Certificate of Indirect Costs):   | <b>0.00%</b>  |

**Contractor Certification**

Signature 

Date 9-12-23

Printed Name & Title Bobby W. Stovall, County Judge



**Budget for Title IV-E  
County Legal Services Contract**

Administration  
A.1. Direct Personnel Salaries

County: HUNT COUNTY

Contract Number: no IV-E contract

Budget Effective Date: 10/1/2023-9/30/2024

| Position or Title                | Monthly Salary | % of Time Spent on IV-E Activities | Number of Months of Service | Estimated Total Expense* (BxCxD) |
|----------------------------------|----------------|------------------------------------|-----------------------------|----------------------------------|
| Attorney                         | \$9,075.00     | 100%                               | 12                          | \$108,900.00                     |
| Attorney                         | \$8,250.00     | 100%                               | 12                          | \$99,000.00                      |
| Admin Asst                       | \$4,083.33     | 1%                                 | 12                          | \$490.00                         |
| Admin Asst                       | \$4,083.33     | 1%                                 | 12                          | \$490.00                         |
| Investigator                     | \$4,916.67     | 1%                                 | 12                          | \$590.00                         |
| Investigator                     | \$4,916.67     | 1%                                 | 12                          | \$590.00                         |
|                                  |                |                                    |                             | \$0.00                           |
|                                  |                |                                    |                             | \$0.00                           |
|                                  |                |                                    |                             | \$0.00                           |
|                                  |                |                                    |                             | \$0.00                           |
|                                  |                |                                    |                             | \$0.00                           |
|                                  |                |                                    |                             | \$0.00                           |
|                                  |                |                                    |                             | \$0.00                           |
|                                  |                |                                    |                             | \$0.00                           |
| Total Direct Personnel Salaries: |                |                                    |                             | \$210,060.00                     |

**Budget for Title IV-E  
County Legal Services Contract**

**A.2. Direct Personnel Fringe Benefits**

**County:** HUNT COUNTY  
**Contract Number:** no IV-E contract  
**Budget Effective Date:** 10/1/2023-9/30/2024

| Type of Fringe Benefits                        | Estimated<br>Total Expense* |
|--|-----------------------------|
| Group Medical                                  | \$41,207.66                 |
| FICA Taxes                                     | \$18,592.40                 |
| Retirement                                     | \$29,739.44                 |
| Unemployment Ins.                              | \$671.64                    |
| Workers Compensation                           | \$626.35                    |
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| <b>Total Direct Personnel Fringe Benefits:</b> | <b>\$90,837.49</b>          |

\*estimated total cost for Title IV-E related activities

Refer to Title IV-E Financial Handbook for additional information:

**Budget for Title IV-E**  
**County Legal Services Contract**

**Administration**  
**A.3. Direct Personnel Travel**

*County:* HUNT COUNTY  
*Contract Number:* no IV-E contract  
*Budget Effective Date:* 10/1/2023-9/30/2024

| <b>Type of Travel Expense</b><br>Note: only include travel <b>NOT</b> related to personnel | <b>Estimated Total Expense*</b> |
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| <b>Total Direct Personnel Travel:</b>  | <b>\$0.00</b>                   |

**Budget for Title IV-E  
County Legal Services Contract**

|   |
|---|
| <b>Administration</b>                     |
| <b>A.4. Direct Materials and Supplies</b> |

**County:** HUNT COUNTY

**Contract Number:** no IV-E contract

**Budget Effective Date:** 10/1/2023-9/30/2024

| Materials and Supplies<br>(description)     | Estimated<br>Total Expense* |
|---|-----------------------------|
| Operating Supplies                          | \$3,088.02                  |
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| <b>Total Direct Materials and Supplies:</b> | <b>\$3,088.02</b>           |



### Budget for Title IV-E County Legal Services Contract

**Administration**  
**A.5. Direct Equipment**

County: HUNT COUNTY  
 Contract Number: no IV-E contract  
 Budget Effective Date: 10/1/2023-9/30/2024

| Equipment<br>(description)     | Method Used<br>(rent/lease/ purchase) | Estimated<br>Total Expense* |
|--------------------------------|---------------------------------------|-----------------------------|
| Expendable Equip               | Purchase                              | \$262.01                    |
|                                |                                       |                             |
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|                                |                                       |                             |
| <b>Total Direct Equipment:</b> |                                       | <b>\$262.01</b>             |

**Budget for Title IV-E  
County Legal Services Contract**

**Administration  
A.6. Direct Other Costs**

**County:** HUNT COUNTY  
**Contract Number:** no IV-E contract  
**Budget Effective Date:** 10/1/2023-9/30/2024

| Other Costs<br>(description) | Estimated<br>Total Expense* |
|------------------------------|-----------------------------|
| Software-Repair & Maint      | \$5,688.50                  |
| Dues                         | \$725.00                    |
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| <b>Total Other Costs:</b>    | <b>\$6,413.50</b>           |





**Budget for Title IV-E  
County Legal Services Contract**

**Training  
B.2. Title IV-E Fostering Connections Training (75%)**

County: HUNT COUNTY

Contract Number: no IV-E contract

Budget Effective Date: 10/1/2023-9/30/2024

| Training<br>(Description and Title) | Registration*<br>(amount<br>allocable to<br>Title IV-E) | Lodging*<br>(amount<br>allocable to<br>Title IV-E) | Meals*<br>(amount<br>allocable to<br>Title IV-E) | Transportation<br>*<br>(amount<br>allocable to<br>Title IV-E) | Subtotal | Number of<br>Employees<br>Attending | Estimated<br>Total<br>Expense* |               |
|-------------------------------------|---|--|--|---|----------|-------------------------------------|--------------------------------|---------------|
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                         |               |
| <b>Total Training:</b>              |   |  |  |   |          |                                     |                                | <b>\$0.00</b> |



**Budget for Title IV-E  
County Legal Services Contract**

**Training  
B.3. Non-Title IV-E Training (50%)**

County: HUNT COUNTY  
 Contract Number: no IV-E contract  
 Budget Effective Date: 10/1/2023-9/30/2024

| Training<br>(Description and Title) | Registration*<br>(amount<br>allocable to<br>Title IV-E) | Lodging*<br>(amount<br>allocable to<br>Title IV-E) | Meals*<br>(amount<br>allocable to<br>Title IV-E) | Transportation*<br>(amount<br>allocable to Title<br>IV-E) | Subtotal | Number of<br>Employees<br>Attending | Estimated<br>Total Expense* |
|-------------------------------------|---|--|--|---|----------|-------------------------------------|-----------------------------|
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
|                                     |   |  |  |   | \$0.00   |                                     | \$0.00                      |
| <b>Total Training:</b>              |   |  |  |   |          |                                     | <b>\$0.00</b>               |



**Budget for Title IV-E  
County Legal Services Contract**

**Other Administration - Independent Legal Representation**  
**D.1. Personnel Salaries**

County: HUNT COUNTY  
Contract Number: no IV-E contract  
Budget Effective Date: 10/1/2023-9/30/2024

| Position or Title                   | Monthly Salary | % of Time Spent on IV-E Activities | Number of Months of Service | Estimated Total Expense* (RxCxD) |
|-------------------------------------|----------------|------------------------------------|-----------------------------|----------------------------------|
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
|                                     |                |                                    |                             | \$0.00                           |
| <b>Total PR Personnel Salaries:</b> |                |                                    |                             | <b>\$0.00</b>                    |

**Budget for Title IV-E  
County Legal Services Contract**

**Other Administration - Independent Legal Representation  
D.2. Fringe Benefits**

County: HUNT COUNTY

Contract Number: no IV-E contract

Budget Effective Date: 10/1/2023-9/30/2024

| Type of Fringe Benefits                    | Estimated Total Expense* |
|--|--------------------------|
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| <b>Total PR Personnel Fringe Benefits:</b> | <b>\$0.00</b>            |

**Budget for Title IV-E  
County Legal Services Contract**

**Other Administration - Independent Legal Representation  
D.3. Travel**

**County:** HUNT COUNTY

**Contract Number:** no IV-E contract

**Budget Effective Date:** 10/1/2023-9/30/2024

| <b>Type of Travel Expense</b><br>Note: only include travel <u>NOT</u> related to personnel training | <b>Estimated<br/>Total Expense*</b> |
|---|-------------------------------------|
|   |                                     |
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| <b>Total PR Personnel Travel:</b>   | <b>\$0.00</b>                       |



### Budget for Title IV-E County Legal Services Contract

**Other Administration - Independent Legal Representation**  
**D.4. Materials and Supplies**

**County:** HUNT COUNTY  
**Contract Number:** no IV-E contract  
**Budget Effective Date:** 10/1/2023-9/30/2024

| Materials and Supplies<br>(description) | Estimated<br>Total Expense* |
|---|-----------------------------|
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|   |                             |
| <b>Total PR Materials and Supplies:</b> | <b>\$0.00</b>               |



**Budget for Title IV-E  
County Legal Services Contract**

**Other Administration - Independent Legal Representation  
D.6. Other Costs**

**County:** HUNT COUNTY  
**Contract Number:** no IV-E contract  
**Budget Effective Date:** 10/1/2023-9/30/2024

| Other Costs<br>(description)        | Estimated<br>Total Expense* |
|-------------------------------------|-----------------------------|
| Parent & Child Legal Representation | \$550,000.00                |
|                                     |                             |
|                                     |                             |
|                                     |                             |
|                                     |                             |
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|                                     |                             |
|                                     |                             |
|                                     |                             |
| <b>Total PR Other Costs:</b>        | <b>\$550,000.00</b>         |



**Budget for Title IV-E  
County Legal Services Contract**

**Budget Narrative**

County: HUNT COUNTY

Contract Number: no IV-E contract

Budget Effective Date: 10/1/2023-9/30/2024

**Note:** Each cell is limited to 1024 characters in order for word wrap to function properly. If you need to type more than 1024 characters, you will have to either manually insert a return at the end of each line (Alt-Enter) or go to the next row/cell below to type

Clearly describe each expense to be incurred and billed to this contract, including justification for expense.

Refer to Title IV-E Financial Handbook for additional information:

[http://www.dfps.state.tx.us/handbooks/Title\\_IV-E\\_County/default.asp](http://www.dfps.state.tx.us/handbooks/Title_IV-E_County/default.asp)

**A. Administration**

**A.1. Direct Personnel Salaries**

Two attorneys have been assigned full-time (100%) to CPS related cases. Two administrative assistants and two investigators have been assigned part time (1%) to CPS related cases.

**A.2. Direct Personnel Fringe Benefits**

Fringe benefits are allocated per employee based on the percent of time attributed to the IV-E Program. Only those benefits normally paid or provided to all county employees are included.

**A.3. Direct Personnel Travel**

**A.4. Direct Materials and Supplies**

Materials and supplies included in this budget are made up of operating supplies which are general office supplies. These expenditures are allocated based on the percent of time attributed to the IV-E Program.

**Budget for Title IV-E  
County Legal Services Contract**

**A.5. Direct Equipment**  
Equipment budgeted for this year includes expendable equipment, postage meter rental/supplies, and copier rental and supplies. These are allocated based on the percent of time attributed to the IV-E Program.

**A.6. Direct Other Costs**  
These expenditures include software-repair and maintenance and membership dues. These are allocated based on the percent of time attributed to the IV-E Program.

**B. Training**

**B.1. Title IV-E Training (75%)**  
**CACC Conference Description:**  
Annual conference presented by the Dallas Children's Advocacy Center conducted to provide training to those employed by government or nonprofit agencies in the fields of law enforcement, child protective services, social work, children's advocacy, therapy, and medicine who work directly with child victims of crime.  
**Advanced Family Law Description:**  
Considered the largest CLE in the nation, Advanced Family Law covers custody litigation, marital property litigation, legislative and case law updates and all other aspects of family law.

**B.2. Title IV-E Fostering Connections Training (75%)**

**B.3. Non-Title IV-E Training (50%)**

**C. Indirect Costs (if applicable)**

**Budget for Title IV-E  
County Legal Services Contract**

**D. Other Administration - Independent Legal Representation**

D.1. Independent Legal Representation - Salaries

D.2. Independent Legal Representation - Fringe Benefits

D.3. Independent Legal Representation - Travel

D.4. Independent Legal Representation - Materials and Supplies

D.5. Independent Legal Representation - Equipment

D.6. Independent Legal Representation - Other Costs  
Attorney Representation includes costs associated with attorneys representing certain children and their parents in child welfare legal proceedings. These fees are based on the amounts spent for last fiscal year. The fees are 100% court appointed attorneys for CPS cases.



## AGREEMENT FOR PROFESSIONAL SERVICES

between  
**Justice Benefits, Incorporated**  
and  
**Hunt County, Texas**

This Agreement is entered into by and between Hunt County, Texas (hereinafter referred to as the "County") and Justice Benefits, Inc. as the general partner of JBI, LTD, a Texas limited partnership (hereinafter, collectively referred to as "JBI" or "Contractor"), located at 1711 E. Belt Line Road, Coppell, Texas 75019.

### WITNESSETH

**WHEREAS**, many of the services provided by the County are funded directly by local and state funds when, in fact, some of those services are eligible for Federal Financial Participation (hereinafter "FFP"); and

**WHEREAS**, JBI is willing and able to provide professional assistance to explore opportunities for new state funding, to review prospects for expansion of existing and new state funding opportunities, new FFP, to review prospects for expansion of existing FFP, and to secure additional FFP as may be appropriate for the County;

**NOW, THEREFORE**, for and in consideration of these mutual covenants and promises recorded herein, the parties hereto agree as follows.

### ARTICLE I RESPONSIBILITIES OF JBI

JBI agrees to perform the following services:

1.01 JBI will review the policies and procedures used by the County to identify such additional Federal, State, and other revenue sources, if any, as may be available to the County through participation in new programs or expansion of existing FFP. These efforts may include any of the following activities: advising the County of the reimbursement opportunity, preparing or enhancing the claim, preparing or assisting with submittal packages, preparing audit files, assisting the County with submittals, assisting the County should it be audited for claims on which the Company assisted, or other related federal revenue enhancement activities.

1.02 JBI will continually monitor for new opportunities of funding. Whenever a new federal or state reimbursement opportunity arises, JBI may notify the County of that opportunity. JBI will strive to identify and optimize all federal and state reimbursement opportunities for the County; but is not obligated to make the County aware of all possible opportunities and shall have no liability for any omission to identify the same. Upon the County signing a written directive and/ or Initiative with JBI for the claiming of federal and/or state dollars, then JBI will be entitled to compensation for that Initiative as set forth in Article V of this Agreement.

### ARTICLE II RESPONSIBILITIES OF THE COUNTY

2.01 The County agrees to perform the following activities:

a. Designate a properly authorized County representative to sign each JBI Initiative of which the County approves.

b. Designate a contract monitor who shall:

i. Be the person responsible for monitoring JBI's performance under the terms and conditions of this Agreement; and



ii. Authorize payment for services rendered based upon properly submitted invoices to the County in accordance with Article V of this agreement (i.e. Compensation).

c. Provide JBI with copies of or access to documents and databases that are necessary for the successful completion of work required by this Agreement.

### **ARTICLE III INITIAL TERM AND RENEWAL**

3.01 The term of this Agreement is two (2) years, commencing with the date of this Agreement.

3.02 Upon conclusion of the Initial Term, this Agreement may be renewed for two (2) additional two (2) year terms, under the same terms and conditions as set forth herein.

3.03 Either Party may terminate this Agreement for Professional Services upon thirty (30) days' written notice to the other Party. County will remain obligated to compensate JBI for any services provided to County prior to the terminated date and County will make payments as set forth in Section 5.

### **ARTICLE IV CONFIDENTIALITY**

4.01 The County and JBI mutually agree that the confidentiality of the information obtained by JBI shall be strictly observed, as permitted by law, in any reporting, auditing, invoicing, and evaluation, provided however, that this provision shall be construed as a standard of conduct and not a limitation upon the right to conduct the foregoing activities.

### **ARTICLE V COMPENSATION**

5.01 The intent of this Agreement is to compensate JBI for revenues received by the County that are a direct result of JBI's efforts. These efforts may include any or all of the following activities: advising the County of the reimbursement opportunity, preparing or enhancing the claim, preparing submittal packages, preparing audit files, assisting the County with submittals, assisting the County should it be audited for claims on which the Company assisted, or other related federal and/or state revenue enhancement activities. The parties agree JBI will be compensated for revenue sources that directly result from JBI's activities described in the Scope of Services at the rates included in each attached initiative and written directive signed by the county.

❖ Each Initiative and Written Directive signed by the County includes rates at which JBI will be paid.

5.02 Unless otherwise agreed or directed by JBI in writing, the County shall make payment to the order of JBI, at 1711 E. Belt Line Road, Coppell, Texas 75019.

5.03 Both parties recognize that delays in payment or reimbursement to the County by the Federal or State government may occur. JBI will be reimbursed within thirty (30) days after funds are actually received by the County and an accurate invoice is delivered to the County by JBI, even if those receipts occur beyond the term of this Agreement.

5.04 JBI shall have the right to review the County's claims, grant awards, and such books, records, and other documents as may be required to ensure that the payment of JBI's fees is in accordance with this Agreement.

## ARTICLE VI NOTIFICATION

6.01 Any notice, specifications, reports, or other written communications from JBI to the County shall be considered delivered when posted by certified mail. Any notice, delivered by certified mail to JBI at the address on the first paragraph of this Agreement shall be considered delivered when posted.

## ARTICLE VII MISCELLANEOUS PROVISIONS

7.01 **Authority.** All necessary approvals for the execution of this Agreement have been obtained and each person executing this agreement on behalf of the County is authorized to execute this Agreement as the binding act of the County. Some programs require a submission with digital signature from an authorized elected official of the County. Contractor will prepare the claim and then provide step-by-step instructions for the authorized County official to complete the online form.

7.02 **Changes to be in Writing.** This Agreement may be modified to include additional work the County desires to be completed on a fixed or contingent fee basis with the written consent of both parties.

7.03 **Choice of Law, Forum Selection and Alternative Dispute Resolution.** Once records are made available, the claim preparation work will be performed by the Contractor at its headquarters in Dallas County, Texas. This Agreement shall be governed by the laws of the State of California and any disputes shall be resolved in said state. The parties prefer informal resolution of any disputes. Prior to filing litigation, the parties shall discuss participating in alternative dispute resolution, including a pre-suit mediation or settlement conference.

7.04 **Counterparts.** This Agreement and the Initiatives that follow may be executed in separate counterparts, each of which shall be deemed to be an original, and such counterparts shall together constitute but one and the same document.

7.05 **Entire Agreement.** This Agreement and its attachments (including all approved Initiatives), if any, contain the entire Agreement between the Contractor and the County. Any previous proposals, offers, discussions, preliminary understandings, and other communications relative to this Agreement, oral or written, are hereby superseded by this Agreement.

7.06 **Force Majeure.** Contractor shall be excused from performance during any delay beyond the time named for the performance of this contract caused by any act of God, war, civil disorder, strike or other cause beyond its reasonable control.

7.07 **Headings.** The headings used herein are for convenience only and shall not limit the construction or interpretation hereof.

7.08 **Inconsistencies.** Where there exists any inconsistency between this Agreement and other provisions of collateral contractual agreements that are made a part hereof by reference or otherwise, the provisions of this Agreement shall control.

7.09 **Indemnification.** Contractor agrees to indemnify the County, its officers, employees, and agents for injury to persons or property, including contractor, its officers, employees or agents, the County, its officers, employees or agents, or other persons where such injury proximately results from an intentional act or omission of the Contractor or its employees.

7.10 **Independent Contractor.** Contractor shall be considered an independent contractor and not an employee of the County. Contractor shall be solely responsible for paying its own staff and the out-of-pocket expenses it incurs in providing services hereunder. Contractor shall also maintain general liability insurance at its own expense, in addition to workers' compensation coverages as may be required by law and will provide proof of insurance to the County upon twenty (20) days' notice.

7.11 **Interest.** In the event a written invoice for services provided under this Agreement remains unpaid for sixty (60) days, the claimant shall be entitled to interest at the highest rate allowed by law.

7.12 **Non-Discrimination.** In performing this Agreement, contractor agrees it will not engage in discrimination in employment of persons because of the race, color, sex, national origin or ancestry, or religion of such persons.

7.13 **Prohibition against Assignment.** There shall be no assignment or transfer of this Agreement without the prior written consent of both parties hereto, except as follows: Contractor shall be permitted to assign its right to be paid by the County after completing its work on an Initiative.

7.14 **Rule of Construction.** Each party and its legal counsel have been afforded the opportunity to review and revise this Agreement. The normal rule of construction to the effect that any ambiguities are to be resolved against

the drafting party shall not be employed in the interpretation of this Agreement or any amendments of exhibits hereto.

7.15 **Severability.** Each paragraph and provision hereof is severable from the entire Agreement and if any provision is declared invalid, the remaining provisions shall nevertheless remain in effect.

7.16 **Terminology and Definitions.** All personal pronouns used herein, whether used in the masculine, feminine or neutral, shall include all other genders; the singular shall include the plural and the plural shall include the singular.

7.17 **Waiver.** The failure on the part of any party to exercise or to delay in exercising, and no course of dealing with respect to any right hereunder shall operate as a waiver thereof; nor shall any single or partial exercise of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. The remedies provided herein are cumulative and not exclusive of any remedies provided by law or in equity, except as expressly set forth herein.

**IN WITNESS WHEREOF,** the undersigned parties are fully authorized by the County and the Company respectively to execute this Agreement as of the date written below, as well as JBI Initiatives as federal and/or state reimbursement opportunities arise from time to time.

EXECUTED THIS 12<sup>th</sup> DAY OF September, 2023

**AGREED:**

Hunt County, TX

**ACCEPTED BY:**

**JBI, LTD., a Texas Limited Partnership  
By: Justice Benefits, Inc., a Texas Corporation  
Its: Corporate General Partner**

  
\_\_\_\_\_  
**Signature**

Bobby W. Stovall  
\_\_\_\_\_  
**Print Name**

County Judge  
\_\_\_\_\_  
**Title**

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**By:** \_\_\_\_\_  
**Kelsey Frye**

**Vice President  
1711 East Belt Line Road  
Coppell, Texas 75019**



**A) Initiative: Title IV-E Legal Claiming**


- ❖ JBI will partner with Hunt County to claim Title IV-E Legal Funds. Partnership support services include program planning, program start-up, program implementation, program education, claiming practices, claim compilation, claim review, and claim submission support.

**B) Payment Structure:**

- ❖ The County agrees to pay for performance of this service, and JBI agrees to accept Performance Fees in the sum of twenty-two percent (22%) of all state and federal revenue paid to the County for Title IV-E Legal Representation claiming and for the Cost Allocation Plan. JBI will be paid its fees upon receipt of related IV-E funds by the County once a contract is signed by the County.
- ❖ Payments shall be made within thirty (30) days of invoicing.
- ❖ In the unlikely event any funds recovered through this program by the County is subsequently disallowed, the related fees paid to JBI will be credited against future payments or promptly repaid to County. JBI’s liability is limited to the amount paid or owed to JBI.

**C) Agreed, JBI may proceed with this Initiative:**

**Hunt County, Texas:**

  
 \_\_\_\_\_  
 Name  
 County Judge  
 \_\_\_\_\_  
 Title

9-12-23  
 \_\_\_\_\_  
 Date

**Justice Benefits, Inc.:**

\_\_\_\_\_  
 Kelsey Frye  
 Vice President

\_\_\_\_\_  
 Date

The Federal Funding Accountability and Transparency Act (FFATA) annual certification enumerated below represent material facts upon which DFPS relies when reporting information to the federal government required under federal law. If the Department later determines that the subrecipient knowingly rendered an erroneous certification, DFPS may pursue all available remedies in accordance with Texas and U.S. law. Signor further agrees that it will provide immediate written notice to DFPS if at any time Signor learns that any of the certifications provided for below were erroneous when submitted or have since become erroneous by reason of changed circumstances. **If the signatory cannot certify all of the statements contained in this section, signatory must provide written notice to DFPS detailing which of the below statements it cannot certify and why.**

Enter your organization's Dun & Bradstreet (D&B) DUNS Number: 02-816-1156

Enter the parent DUNS Number, if applicable: N/A

Did your organization have gross income, from all sources, of less than \$300,000 in your previous tax year?

Yes  No  N/A  (if entity does not generate income)

If your answer is **Yes**, skip Parts **A**, **B**, **C**, and **D** and complete Part **E**.

If your answer is **No** or **N/A**, complete Parts **A** and **B**.

**PART A. Certification Regarding % of Annual Gross from Federal Awards**

Did your organization receive 80% or more of its annual gross income from federal awards in the previous tax year?

Yes  No

**PART B. Certification Regarding Amount of Annual Gross from Federal Awards**

Did your organization receive \$25 million or more in annual gross income from federal awards in the previous tax year?

Yes  No

If your answer is **Yes** to both **A** and **B**, you must complete Part **C**.

If your answer is **No** to either **A** or **B**, skip Parts **C** and **D**, and complete Part **E**.

**PART C. Certification Regarding Public Access to Compensation Information**

Does the public have access to information about the compensation [17 CFR 229.402(c)(2)] of the senior executives (e.g., officers, managing partners, or any other employees in management positions) in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Yes  No  N/A  (if entity reports through some other means, state how: )

If your answer is **Yes**, skip Part **D** and complete Part **E**.

If your answer is **No**, you must provide compensation information to DFPS for FFATA reporting in Part **D**.

If **N/A**, you may still be required to supply compensation information pending DFPS or federal awarding agency approval. Skip Part **D** until requested by DFPS to supply compensation information and proceed to complete Part **E**.

**PART D. Certification Regarding Executive Compensation**

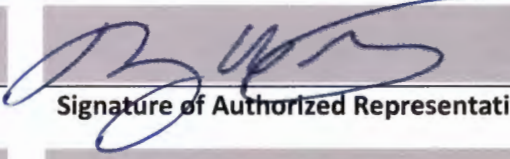
The Names and Total Compensation of the top five (5) executives if:

- More than 80% of annual gross revenues from the Federal government,
- Those revenues are greater than \$25M annually, and
- Compensation information is not already available through reporting to the SEC.

| Subrecipient Executive Names | Total Compensation |
|------------------------------|--------------------|
| NA                           | NA                 |
|                              |                    |
|                              |                    |
|                              |                    |
|                              |                    |

**PART E. General FFATA Certification**

As the duly authorized representative (Signatory) of the subrecipient named below, I hereby certify that the responses that I have provided to the questions in this certification form are true, complete and correct to the best of my knowledge.

|   |   |   |
|---|---|---|
| Bobby Stovall   |  |   |
| <b>Printed Name of Authorized Representative</b>                          | <b>Signature of Authorized Representative</b>                                       |   |
| Hunt County Judge   | September 12, 2023  |   |
| <b>Title of Authorized Representative</b>                                 | <b>Date</b>   |   |
| Hunt County Attorney's Office   |   |   |
| <b>Legal Name of Subrecipient</b>   | <b>Agency Account ID Number</b>   |   |
| Greenville, Hunt  | TX  | 75403-1097  |
| <b>Principal Place of Performance (POP)</b> <small>(City, County)</small> | <b>State</b>  | <b>9-Character Zip Code</b> <small>(Zip +4)</small> |
| 4th congressional district  |   |   |
| <b>POP Congressional District</b>   |   |   |



**THIS SECTION FOR DFPS USE ONLY**

| <b>CONTRACT MANAGER INFORMATION</b> |   |
|-------------------------------------|---|
| <b>Name</b>                         | [REDACTED]                                  |
| <b>Division</b>                     | Purchased Client Services (CPS)             |
| <b>Region</b>                       | Region 3                                    |
| <b>Phone</b>                        | [REDACTED]                                  |
| <b>Email</b>                        | [REDACTED]                                  |
| <b>Date form received</b>           | [REDACTED]                                  |
| <b>CONTRACT INFORMATION</b>         |   |
| <b>Contract Number</b>              | [REDACTED]                                  |
| <b>Fiscal Year</b>                  | 2024  |
| <b>Federal Funding Agency</b>       | U.S. Department of Health and Human Service |
| <b>CFDA # (s)</b>                   | 93.658                                      |
| <b>Award No./FAIN</b>               | [REDACTED]                                  |
| <b>Contract Start Date</b>          | <b>Contract End Date</b> 09/30/2025         |
| <b>FY Contract Amount</b>           | [REDACTED]                                  |
| <b>SCOR Subject</b>                 | Title IV-E Legal (Funded)                   |
| <b>SCOR Purpose</b>                 | DFPS Title IV-E (Legal)                     |

## DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES GRANT CONTRACT

### **I. PURPOSE.**

The Texas Department of Family and Protective Services (DFPS) and Hunt County (Grantee) (referred to herein as each a “Party” and collectively as the “Parties”) enter into this Contract for the Performing Agency to receive federal funds to increase the amount of legal staff and services available to process child welfare cases (Contract).

### **II. LEGAL AUTHORITY.**

This Contract is entered under DFPS’ statutory authority in Texas Human Resources Code Section 40.056 and Texas Government Code Chapter 791.

### **III. CONTRACT TERM.**

This Contract starts on October 1, 2023, and ends on September 30, 2025, and can be renewed, extended or terminated as provided for in this Contract.

### **IV. CONTRACT BUDGET.**

All expenditures under this Contract will be in accordance with the DFPS approved Attachment B: Budget and Cost Allocation Plan (Attachment B). No later than July 20th of each year, Contractor will submit its proposed Attachment B: Budget and Cost Allocation Plan for the upcoming State of Texas fiscal year to DFPS. If DFPS approves the Attachment B, both parties agree to incorporate the approved Attachment B into this Contract in lieu of any and all prior budget documents. If Contractor fails to submit a proposed Attachment B: Budget and Cost Allocation Plan for the upcoming State of Texas fiscal year, both parties agree to assume that Contractor will have the same budget and expenditures and use the most recently DFPS approved Attachment B as the budget for the next State of Texas fiscal year. This clause does not prohibit DFPS and Contractor from negotiating budgetary changes throughout the course of the Contract.

### **V. STATEMENT OF WORK.**

The Grantee will perform the work and provide services as provided for in Attachment A (Statement of Work). All work and services provided under this Contract must be in accordance with all state, federal laws, rules and regulations.

### **VI. CONTRACT MANAGER.**

The following will act as the Contract Managers authorized to administer activities and receive general correspondence under this Contract.

## DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES GRANT CONTRACT

### A. DFPS

DFPS will provide written notice of the assigned contract manager. All correspondence will be sent to:  
CPS Regional Contracts  
Address: 1200 E. Copeland Rd., Suite 400, Arlington, TX 76011  
Email: [dfpscpsregionalcontractsr03@dfps.texas.gov](mailto:dfpscpsregionalcontractsr03@dfps.texas.gov)

### A. GRANTEE

Name: Bobby Stovall's  
Title: County Judge  
Address: 2507 Lee Street, 2<sup>nd</sup> Floor, Greenville, TX 75401 Phone: XXXX  
Email: [bstovall@huntcounty.net](mailto:bstovall@huntcounty.net)

## VII. ATTACHMENTS.

The Parties agree to comply with following Attachments and that they are attached and incorporated as part of this Contract.

1. Attachment A – Statement of Work
2. Attachment B – Budget Form 2030 and Cost Allocation Plan
3. Attachment C – Grant Uniform Terms & Conditions
4. Attachment D – Grant Supplemental & Special Conditions
5. Attachment E – Federal Assurances and Certifications
6. Attachment F – FY20 DFPS Finance Handbook for County Legal Contracts. This Contract will incorporate “Attachment F: FY20 DFPS Finance Handbook for County Legal Contracts” until such time as DFPS updates the DFPS Title IV-E County Handbook, Section 5000, located at the following link:

[https://www.dfps.state.tx.us/handbooks/Title\\_IVE\\_County/Files/IVEC\\_pg\\_5000.asp#IVEC\\_5000](https://www.dfps.state.tx.us/handbooks/Title_IVE_County/Files/IVEC_pg_5000.asp#IVEC_5000)

After DFPS has updated the DFPS Title IV-E County Handbook, both parties agree that a notice from DFPS of the completed updates will have the effect of removing “Attachment F: FY20 DFPS Finance Handbook for County Legal Contracts” from the Contract and replacing all references to such attachment with the updated DFPS Title IV-E County Handbook, Section 5000.



CONTRACT NO. \_\_\_\_\_  
AGENCY ID. \_\_\_\_\_

N502 FORM-2282GCLIVE  
OCTOBER 2018

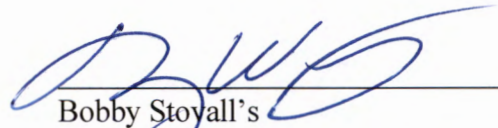
**DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES  
GRANT CONTRACT**

By signing below, the following signatories certify that they have the requisite legal authority to bind their respective Party.

**DFPS**

\_\_\_\_\_  
Jennifer Sims  
DFPS Deputy Commissioner  
Date: \_\_\_\_\_

**GRANTEE**

  
\_\_\_\_\_  
Bobby Stovall's  
County Judge  
Date: 9-12-2023